



TOWN OF NEEDHAM BUILDING DEPARTMENT

*470 Dedham Ave.
Needham, MA 02492*

Tel. 781-455-7542

PRELIMINARY AFFIDAVIT

The undersigned, being duly sworn deposes and says:

1. The plans and specifications bearing my wet seal & signature for the project located at _____, for _____ floor # _____
Needham, Massachusetts have been prepared by me, by my employees of my office under my supervision, or by registered professional consultants engaged by my office. To the extent that such plans and specifications are not complete as of the date hereof, they will be completed in accordance with the forgoing sentence.
2. I will carry out or supervise the review of all shop drawings and other contractor's submittals, for compliance with the design concept.
3. I will make regular and periodic site visits to determine generally that the construction work is proceeding in accordance with the plans and specifications.
4. I will carry out or supervise any special professional inspection of critical construction components required by code or by normal standards of good professional practice.
5. To the best of my knowledge the plans and specifications prepared by me or under my supervision conform to the codes of the Commonwealth of Massachusetts, and all materials specified therein or selected by me in accordance therewith are or will be in accordance with such codes.

Form 108

7. At the completion of construction, before the project is permitted to be used or occupied, I will submit a report as to the satisfactory completion and the readiness of the project for occupancy (excepting any items not endangering such occupancy and listing pertinent deviations from the approver building permit documents).

Then came the above named _____, and swore that the statements made in the foregoing affidavit are true to the best of his knowledge and belief, before me.

my commission expires: